



# Rent Payment Methods\*

Please find below the rent payment methods accepted at The Foundry.

## Credit/Debit Card

You will need to complete and fill in the Credit/Debit form. We will keep these details to process your rent **automatically** on each instalment date. Please note there is a surcharge to process your card – 1% plus 50p for a debit card and 3.5% for a credit card

## Cheque

You will need to provide post dated cheques for the all the rental instalments in advance. The cheques will be banked by Mezzino on each rental instalment date. Cheques will need to be made payable to “**Mezzino Ltd – Foundry Rent**”. Please ensure you write your name, tenancy number and/or apartment and room number on the back of the cheques.

## Internet /Telephone Bank Transfer

You will need to transfer the rent on or before the rental dates. Our bank details you are as follows:-

**Bank: Barclays Bank PLC**

**Branch Details: 2 High Street, Nottingham, NG1 2EN**

**Sort Code : 20-63-28**

**Account Number : 5009 2517**

**Account Name – Mezzino Ltd-Foundry Rent**

**Reference – Your tenancy number (at the top of your tenancy agreement and begins with FO) or your initial & surname**

**SWIFT – BARC GB22**

**IBAN –GB10 BARC 2063 2850 0925 17**

You will need to contact the accommodation team to confirm you are paying by bank transfer at [foundryenquiries@mezzino.co.uk](mailto:foundryenquiries@mezzino.co.uk) or by telephone on 01509 213135.

If you choose this method of payment, it will be your responsibility to ensure the payments are paid in full and on time.

*\*Failure to make rental payments in full on the dates specified in your tenancy agreement will result in the strict enforcement of our arrears process (as set out in our Terms & Conditions).*